

**SFAC Spring Meeting #7**  
**5/18/15 8:00AM-10:00AM**  
**SSC 400**

**Call to Order**

**Present:** Paul Tchir, Jackie Markt-Maloney, Prasad Radhakrishna, Mihiri Ukuwela, Ellen Kim, Andrew Thai, Darlene Nguyen, Akshay Tangutur, William McCarroll, John Hughes

**Absent:** Ashraf Ramzy Beshay, Ivan Evans, Sylvia Lepe-Askari

**Approval of Meeting 1-4 Minutes: Motion by Ellen, second by Akshay**

**Proposed Document Fee**

1. Reciprocity – “If I take a course at UCLA or vice versa, how does that document fee work in the system?”
  - a. If you take a course at another UC, it ends up on your transcript at UCSD, which means you wouldn’t need a transcript from UCLA because they would send them the transcript and UCSD will put it on yours
  - b. Pay as an undergrad at UCLA, recognized as a UC student so you wouldn’t be charged another fee at another school
  - c. If you were an undergrad at UCLA and paid the undergrad fee, coming to UCSD as a graduate student, you would pay UCSD’s graduate fee
  - d. If you become a grad student at the same school, there’s no additional “graduate” fee
  - e. Pay a difference if you come as a summer school student before you have enrolled as a UC student
    - i. Typically students that come for the summer program usually don’t order transcripts
    - ii. If you enroll at the summer school, you pay the difference
    - iii. Pay the fee that you come in on
  - f. If you’re a student in another system, you pay the summer visitor fee for summer classes
2. Why the value of 10 transcripts? Why follow UCLA’s model?
  - a. When it was proposed, in a lifetime you order on average 10 transcripts
  - b. Looking at what our peer institutions are doing to see what’s a fair starting place for the fee
3. What happens if the registrar is coming in on deficit?
  - a. Something that must be dealt with when it occurs
  - b. The idea of “rush” changes its nature with electronic documents
  - c. Moving towards electronic delivery of documents, thus eliminating rush fees
4. When schools initially launched the program, there was a flurry of requests
  - a. Business rules, 3 transcripts at a time
    - i. UCLA currently has a 10 transcript limit
  - b. Average per request is only 1 transcript, if needed, they can increase it to 5
5. In terms of the replacement diploma, was that an issue of people ordering a diploma with the new fee system?

- a. A lot of schools charge for the first diploma
    - i. Including the price of the first diploma in their document fee
  - b. Don't charge for the first diploma, only charging for the replacement diploma
  - c. Will they get a lot? Not necessarily
6. Is there going to be an announcement sent over the Alumni network?
  - a. Communication with everyone, first class that will be charged is the incoming class of 2015
  - b. Grandfathering current students and alumni
7. What's the possibility of it not being implemented by Fall 2015?
  - a. After the agreement of SFAC and the campus, they'll be able to move on and start a long work process
8. For many grad students, the tuition remission doesn't totally cover all the fees, leading to a \$257 charge to pay for. Is this fee going to be charged in the fee remission? Or will it be tacked on?
  - a. It'll be tacked on the first time, it's a one-time fee not included in the standard financial aid package
9. Would this reduce administrative costs?
  - a. Reduction in administrative costs because there won't be 30,000 individual transactions per year
  - b. Streamlining proposal
  - c. Enrollment has grown by 20%, and the registrar staff hasn't increased at all
10. The fee is relatively new, started roughly 2 years ago at other institutions
11. In terms of revenue stream, it's beneficial being able to assess an entering student class rather than item by item, week by week, month by month
  - a. Huge benefit to get the revenue stream in a constant, predictable way
12. Is there any actual data regarding how many students order transcripts, the average amount of transcripts used, what proportion of the population actually orders more transcripts, etc.? (more solid data)
  - a. 20% increase of enrollment, no increase of staff – this proposal is meant to offset the funding
  - b. The most likely chance of being able to pay for all of your documents is most likely at the beginning of your career compared to the end of it
    - i. Opportunity to change that dynamic
13. Is there a contingency plan if it doesn't work out?
  - a. Generally, no concern because UCLA and Berkeley have been going on for two years and haven't met any problems yet
  - b. Predictable revenue streams let the office budget and plan in advance
  - c. Co-curricular transcript – abilities not listed on a transcript
    - i. Internship training – proven to be a sufficient intern
    - ii. Skillsets developed in college to be more employable
    - iii. Leadership, other activities that would show that you're capable of other things
    - iv. Separate from the original transcript and the co-curricular transcript
  - d. Not a new fee, it's a change in how we charge an existing fee
    - i. The real problem is that if students pay up front, and only order one transcript for one school, then yes the student doesn't get the full benefit

- ii. Because it's prepaid and bundled, more likely to get the full value or more of the fee
    - 1. However if students on average order less than 10, then there's a fear of overcharging students
- 14. Includes international delivery by traditional means, most likely overnight delivery isn't

## Dyad updates

1. Safety
  - a. Make sure that the parties in the meeting follow up on what was discussed
2. Food Pantry
  - a. Possible directions that the food pantry can go to?
  - b. A.S. has a responsibility to run it, tried to include it in a referenda that unfortunately didn't go through
  - c. Writing a report on the food pantry, the needs and issues regarding it, how we can further address food insecurity on campus
  - d. Can also discuss whether or not we want to continue this dyad next year
  - e. Food insecurity is a vague problem. 20% of students miss a meal, but we don't know if it's due to choice, circumstance, etc.
    - i. Stigma attached to it, getting solid data is hard to come by
    - ii. Strong peer-to-peer outreach to find out more about the topic for a safer environment to gather information
  - f. What are SFAC's thoughts on it? Is it going to be a quarterly funding? Yearly funding? Etc. Is there anything past a dyad on it?
    - i. Hard to justify activities fees being used for a service
    - ii. We aren't making allocations right now
    - iii. The main issue is that it's an A.S. service put on by them
    - iv. Funding from the VCSA office comes from SFAC, so if the food pantry becomes a high priority, SFAC has the influence to show our backing and say that it's a critical student service that needs more funding
      1. Another option is saying we'd rather fund the food pantry instead of something else
  - g. Another opportunity – peer to peer giving, engage CSI's community service outreach organization, the idea of taking care of our community
    - i. Be able to manage it through a local donation program
  - h. Permanent long term can happen, there needs to be a groundswell of support
    - i. Trying to turn it away from A.S. and making it more of a campus desire
3. SLS
  - a. Report sent out - clarifying information, making sure we have the correct terms for legal services
4. ICA/Sports Facilities
  - a. Last final meeting with ICA
  - b. Statement of their differences from ICA, Recreation, Sports Facilities, etc.
  - c. Information regarding how they work with student health and wellness and how they see themselves fitting into that pattern

## Spring Quarter Focus Groups - New Health SSF

1. President Napolitano/governor brown
2. May revise proposal
3. State support
4. Has to be approved by legislature
5. Holds tuition flat for the next two years, after that tuition is subject to CPI
6. Support to raise the SSF by 5% annually (this year, that amounts to \$45)
  - a. For what period of time will this occur?
  - b. 70% of the increase is for student mental health and other critical services
  - c. Opportunity for revenue to focus on SSF units
7. International student tuition stays flat, the supplemental non-resident tuition is going up 8% this year and next year, base tuition stays flat
  - a. Doesn't apply to graduate international or non-resident tuition
8. One-third of undergraduate incoming students every year will be transfer students (currently, slightly under one-third, roughly at 30%)
9. Purpose of our focus groups is to have a conversation regarding health and wellness (including safety)
  - a. The definition of health and wellness? Personally, make it broader so that students can comment on more broad topics
    - i. Give examples that show there's a broader idea of health and wellness, such as recreation, safety, food insecurity, etc.
    - ii. The proactive aspects of health and wellness is also just as important

## Adjournment

**Present:** Paul Tchir, Jackie Markt-Maloney, Prasad Radhakrishna, Mihiri Ukuwela, Ellen Kim, Andrew Thai, Darlene Nguyen, Mukanth Vaidyanathan, Jennifer Huerta, Norienne Saign, William McCarroll, John Hughes

**Absent:** Ashraf Ramzy Beshay, Akshay Tangutur, Ivan Evans, Sylvia Lepe-Askari