SFAC Fall Meeting #8
12/4/15 9:00AM-11:00AM
Price Center Red Shoe Room

Call to Order
Present: Paul Tchir, Jackie Markt-Maloney, Chad Mackie, Andrew Thai, Ei Lin Chong, Mukanth Vaidyanathan, Negin Mokhtari, Ivan Evans, Sylvia Lepe-Askari
Absent: Mihiri Ukuwela, Ellen Kim, Crystal Inacay, Akshay Tangutur, Norienne Saign, John Hughes

Approval of Fall Quarter Meeting 7 Minutes
      Motion by Akshay, second by Mihiri

Fee-Funded Unit Presentation: Admissions and Enrollment

1. Umbrella organization that includes: Office of Undergraduate Admissions, Registrar, Financial Aid and Scholarships, Parent-friendly programs
2. Responsible for recruiting, admitting, and enrolling undergraduate students
3. 146 full time staff, 120 student employees (i.e. Campus Ambassadors)
4. Office of Admissions & Relations
   a. Oversight of campus tours, schools visitations, yield activities, active recruiting across the state
   b. Non-resident enrollment target
   c. Increase the presence and awareness of UCSD
5. Goal is to make students visit the campus – one of the best ways to tell the UCSD story
6. Triton Center – Reading of applications, admission of students, intense level of work
7. Record number of applications for Fall 2016
8. Office of the Registrar
   a. Supporting the instructional mission of UCSD
   b. WebReg, Tritonlink
   c. Class scheduling, awarding the degree, DARS (degree checks)
9. California Student Opportunity and Access Program
   a. Works with other 4 year, 2 year, and high schools in the SD county/area
   b. Relies heavily on volunteers to serve the community
   c. Serve a large number of low income first generation students (2,000 students, 5,000 parents)
   d. Workshops, programs, PSAT preparation, financial aid advising
10. Financial Aid Office
    a. Ensure that all students know that they can attend UCSD regardless of their financial circumstances – we don't want students to not consider UCSD because of financial aid
    b. $350 million in annual support to undergrads, $15 million for graduate and professional level students (excluding health sciences)
       i. 70% of undergrads receive some form of financial aid support,
       ii. Consistently ranked for educating students from low income backgrounds

11. Students Affairs Technology Services
    a. Network infrastructure, web services, application development unit
    b. Internal applications (online reading tool developed internally – holistic review)
    c. Heavy reliance on student affairs technology (which was expanded to serve all of student affairs)
    d. ICA, RIMAC, Student Success, International Services
12. Parent and Family Programs
    a. Support students through parent and family engagement, develop a long lasting connection to the University
    b. Moved to the cluster in June '15, initially under the VCSA umbrella
    c. Advantage of having it housed in Triton Center with AES
    d. Siblings Day, Family Weekend
    e. Summer Send-Offs, International Parent and Family Orientation
    f. Only 2 full time staff, create synergism with the staff because it's relatively small
13. Regarding financial aid for undergrads, are there any specific programs for undergraduate international students?
    a. To issue an I-20, international students have to show their financial statement, and prove that they can support themselves for one year, followed up by the International Center to be planned out for 4 years
    b. As a graduate student, the rules are different – able to apply for scholarships, fellowships, TAs
    c. Cannot use state funding to support international students
14. What are the staffing levels for recruiting officers for domestic, national, and international?
    a. 42 staff members, less than 20 are admissions officers
    b. Majority are home base in the office, 2 regional officers in the LA basin, 2 in the SF Bay Area, 1 on the east coast
    c. 5 officers (international specialists) recruit internationally (Africa, Latin America, India etc.)
15. Document fee – updates on the progression?
    a. Will be implemented starting school year '16-'17 for the entering class
    b. Only incoming students will pay for it, alumni and current students will not pay for the fee
16. How do admissions work with diversity on campus? Are there any initiatives?
    a. Looking at high schools and community colleges with rich diversity (first generation students, ethnic diversity, communities)
    b. Race is redacted from the admission, 130 external readers aid in the reading process blind
    c. Partner with SPACES, JSOE, Black Resource Center, Raza Centro – special yield activities
    d. Academic department mailing lists, early calling campaign, Triton Day, Transfer Triton Day
    e. Continue to struggle with African Americans and the Native community

Fee-Funded Unit Presentation: Undergraduate Colleges

1. The colleges are responsible for the students' out of class experience

2. Provide students with academic advising and aid in transitioning students into the college with classes, GE's, etc.
3. Historically, funding has been split out between the colleges, coming in from different funding sources
4. Currently, centralized funding streams, all funding has been transitioned into academic affairs and comes into the colleges through the provost
   a. Hasn't changed the operation or focus of responsibilities, more of an administrative process than an operational change
5. Gives students individualized attention, provides opportunities for collaboration with academic advising and residential experiences
   a. Students experience shared residential and co-curricular activities
   b. Offer more diversified opportunities for activities and leadership
6. Historically, the use of the SSF
   a. Significant budget cuts that impacted the colleges
   b. What they're putting out exceeds what they're putting in
   c. $17-20k a year to keep offices running, spending over $22k a year for support
   d. Last several years, have had to live off of reserves and carry-forwards
   e. Model has changed, but the funding reality hasn't changed
      i. All merged into a single stream, but essentially is the same amount of money
      ii. Not a sustainable model - the carry-forward is essentially gone
   f. SSF provided funding for interns
7. Core Functions of College Student Affairs Staff
   a. Deans tasked with overseeing academic/non-academic student conduct
   b. Supporting students of concern
   c. Triton Day, Transfer Triton Day, Parent Family Programs, Student Org Advising
   d. Student leadership development (orientation leaders, resident advisors)
8. Cluster challenges
   a. Impact of enrollment increasing, demographic of students have changed (a quarter of students are international + out-of-state students, unique challenges of supporting this population of students)
      i. Increased workload for student affairs, res life, advising staff
      ii. Tripled occupancy in residence halls
   b. Current funding model is not sustainable – relying on carry-forward that has been depleted
   c. Student conduct workload – continues to trend up every year, in both number and complexity (2 years ago, 600 cases - last year, 760 cases)
      i. Handled through informal resolutions with administration/staff
      ii. In the last 5 years, roughly 5 interim suspensions – since last Fall, 12 suspensions
   d. Staff retention
      i. Staffing ratios haven't increased with the increased enrollment
      ii. Tend to lose staff to higher paying positions
      iii. Hard to hire people because they have higher minimum pays, realize that the position entails a lot of hard work

   iv. No merit increases, staff reluctantly leave because it's the only way they can work on their careers

   v. Staff tend to be paid somewhat lower than other areas and are expected to put in more work

9. How do you determine/find students of concern?

 a. Students will see providers on campus from CAPS or student health, signing releases that allow the students to get connected with the faculty

 b. During orientation, the information is shared with students and family members that it's a significant part of their responsibilities

 c. Significant increase in the amount of students coming forward

 d. No mechanism on the front end that requires students to disclose any information

 e. With students living in the colleges, the smaller communities allow RA staff to notice any concerns

 f. Completely confidential and off the record

10. Main focus or challenge that each college is focusing on, specific to colleges?

 a. Assisting international/out-of-state students with their transition to UCSD

   i. It's a collaborative effort across all colleges

 b. Assisting transfer and commuter students to feel that sense of connection and continuity with the college

 c. Find the students that are falling between the cracks

 d. Connecting with students that are stressed out about classes, aren't having a good time, aren't getting involved – hard to reach out to these students because they aren't self-connecting

 e. Improving the campus climate for underrepresented students

11. Growing interest/problem that there is not enough housing for undergraduate students.

 a. Very aware of this problem, lots of vocalization

 b. Meetings held regularly and collectively with HDH on various concerns throughout the year

   i. Ongoing conversations, aware of the desire to house students within the colleges, talking about future plans

 c. Working hard to connect first year students living off campus so that they aren't disadvantaged

12. What is the best strategy to address the increased enrollment and impact on services?

 a. Additional staff to give them the opportunity to be more proactive

 b. Be able to do more hands on outreach to students that are living off campus

 c. "All of the above"

Adjournment
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